DELHI PUBLIC SCHOOL KALINGA

ADMISSION GUIDELINES : Pre-Nursery – Class IX

Thank you for choosing DPS Kalinga to address the educational needs of your ward.

- The **Registration Form** can be purchased from the Accounts Department in the school premises. Registration Fee is **Rs.1,500/-** (Rupees One Thousand Five Hundred only)
- Registration can be done Online. Download the Registration Form from our website **www.dpskalinga.edu.in** and send it to us duly filled and signed at **info@dpskalinga.edu.in** or submit at the school counter. Incomplete forms will not be accepted. Payment link for Registration Fee is sent after verification of the form.
- If you are sending the duly filled Registration Form by post/courier, a Demand Draft of **Rs.1,500/-** (Rupees One Thousand and Five Hundred only) in the name of **DELHI PUBLIC SCHOOL KALINGA** payable at **Cuttack** has to be submitted along with the form.
- Along with the Registration Form, please submit the following documents:
  - Copy of **Birth Certificate** of student
  - Copy of **Aadhaar** of student and parents
  - Copy of **Caste Certificate** (if applicable)
  - Copy of **Report Card/ Mark Sheet** of student

NB: The data of Birth Certificate and Aadhaar should be exactly the same.

- Please ensure that a **passport size photograph** of the student is pasted on the Registration Form before submission of the documents to the Admission Cell.
- On submission of the duly filled Registration form and documents, you will receive the prospectus, syllabus and the details of the admission procedure for your ward. **Kindly Note:** The prospectus will not be available online or sent via email. It has to be collected in person from the school premises at your convenience.
- For further queries, please feel free to call us on our school numbers **0671- 2356017 / 22 / 23** from 8:00 am to 12:00 noon on all working days or visit our website **www.dpskalinga.edu.in**

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